**Shared Services Forum**

**for Agency Implementation Leaders**

December 12, 2019

9:30 am to 12:00 pm

NAPA Offices – Fourth Floor

1600 K St NW

Washington, DC

Agenda

9:30 am Coffee and Networking

10:00 Introductions and Plan for Today

10:05 Agency Spotlight

“Reimagine HHS” Knowledge Management Challenges

Charles Keckler, Associate Deputy Secretary, HHS

Priscilla Clark, Transformation Management Office Lead

10:50 Agency Update

 Department of Transportation Working Capital Challenges

 Daphne Jefferson, Senior Advisor for Shared Services

11:00 2020 Vision Session

 What can The Forum accomplish in the next year?

12:00 Noon Wrap-up and Close

**2020 Forum Schedule -- Mark Your Calendars!**

Next year the Forum will meet on the 2nd Thursday of each month (with the exception of January 16th and February 20th), 9:30am to 12 Noon, NAPA offices, 16th & K Streets.

January 16th February 20th March 12th April 9th

May 14th June 11 July 9th August 13th

September 10th October 8th November 12th December 10th